



- <https://www.swimireland.ie/files/documents/Supervision-2010.pdf>

Bank Duty Policy

Under Swim Ireland rules and regulations for Child Safety in Sport, the club is obliged to have a responsible adult supervise at all times during junior Water polo training sessions. If you are unable to attend your scheduled session you should arrange cover with someone else. However please note that it is still your responsibility as the originally named person to ensure that the session is covered. If there is no parent on duty the Water polo session will be cancelled.

This duty was set up in the interests of both children and coaches to enhance their safety. The coach may ask for your help should a child become ill or injure themselves in some manner. Should a child need to go home their parents should be contacted. The child should get dressed & wait with the POD until the parent/ guardian arrives.

Bank Duty Policy :

- Swim Ireland stipulate that for all training sessions there must be a parent on Bank Duty (POD) so that the coach can get on with coaching safely without being distracted by other things which may occur during the session eg. A child not feeling well and needs to go home. The parent on duty will take control of the situation.
- All parents MUST enter the complex when dropping their child off to ensure there is a Coach and POD present before leaving.
- A Bank duty rota will be circulated to all appropriate parents via email. The rota will also be displayed on the Club website. A copy will also be left in the Bank duty folder.
- It is the parent's responsibility to check when they are on duty.
- When the POD arrives for their scheduled session, ideally 10 minutes ahead of the session start time, they should sign the monthly bank duty sheet which is found in the bank duty folder.
- Take out the Attendance Sheet (found in the bank duty folder) to tick off all the children names attending. (Children should come straight to POD with their names before entering the pool).
- The POD should identify themselves to the Coaches immediately so the coaches are aware that the POD has arrived
- Fill out the Bank Duty Book with date, number of children, coaches on the bank and signature of POD on duty.
- Note any incidences in the Bank Duty book (e.g. If a child feels unwell, if a child leaves the pool early, if the session ends early, or if anything unusual happens)
- Please do a quick head count to ensure the number of children in the pool tally with the attendance sheet, so numbers are known in the unlikely event of an emergency evacuation, It is vital that everybody is accounted for.
- At the end of the session please ensure all children have left the water safely & happily before you leave.
- Note: If a swimmer gets out of the pool because they feel unwell, please keep checking that all is OK in the dressing room until the parent arrives. For best safe practice, this should involve requesting another adult to be present.
- The POD should be seated in the Alcove under the gallery with a clear view of the pool and be mindful of what is happening at all times.
- At the end of the session the Bank Duty Folder should be handed to the Coach.
- Coach to ensure Bank Duty Folder is stored safely in the Ball Bin.
- We operate a 3- strike rule for consistent non-attendance of pool bank duty:
 1. Email reminder about the Bank Duty policy
 2. Formal letter.
 3. Referral to our Complaints and Disciplinary Committee.

If you have any further questions about the role of POD please do contact the CCO – details on the Website.